

**Association of Faculties of Pediatric Nurse Practitioners
Minutes: Annual Meeting, Orlando, FL
March 23, 2007, 1:00-5:00 PM**

Submitted by: Jean Martin

Agenda Item	Discussion	Action/Decision
President	Pat Jackson welcomed everyone to the Annual AFPNP member meeting	
PNP Scope of Practice: Evolving Roles Created by Changing Educational Programs and Certification	Moderated by Linda Lindeke Presentation by Arlene Sperhac, Carol Savrin, Sharron Docherty	
2007 PNP Graduate survey	Pat Jackson-Allen reported on preliminary findings.	
Approval of minutes from March, 2006		Minutes approved
Secretary/Treasurer Report	2006-2007 = 82 members, increase of ~20 over 2005-2006. There were three institutional memberships: Arizona State university, University of Alabama-Birmingham, and University of Hawaii. Balance on hand as of 2/28/06 = \$8,707.20 Balance on hand as of 2/28/07 = \$12,930.41	Report approved
Audit committee report	Pam Hellings and Marti Swartz served as the audit committee and reviewed the books. Everything was found to be in order.	

Certification report	<p>Cathie Burns – written report submitted. Key issues: MOU with PNBC provides AFPNP with website, underwriting of refreshments, half of travel expenses for Board meetings, collaboration on political issues e.g. NCSBN Lack of clarity regarding role and need for committee.</p> <p>Question raised regarding emphasis on critical care (versus acute care) on acute care exam</p>	<p>By-laws change will eliminate committee</p> <p>Cathie will voice concern to PNCB</p>
Preceptor award	<p>Jean Ivey: 8 nominations received used matrix for scoring criteria Recipient: Janet Johnston, University of Alabama-Birmingham. Suggestion made to identify the school the recipient is from and to include a few comments on why this person was selected.</p> <p>Suggestion to notify all nominees and to publish information in NAPNAP newsletter.</p>	<p>Jean Ivey will notify nominees Publish in NAPNAP newsletter</p>
Educator award	<p>Recipient: Michelle Beauchesne, Northeastern University</p>	<p>.</p>
Other awards	<p>AFPNP research award will be incorporated into NAPNAP Foundation. R. MacLeod reported that NAPNAP is working on increasing awareness of awards and participation in nominations for awards.</p>	

Old Business:	<p>National task force on criteria for NP programs is being reviewed. Discussion on number of hours required for dual of blended programs. Moving toward counting common hours.</p> <p>NCSBN position on APN education. Two meetings scheduled in next month.</p>	
Old business: Incorporation papers	Officially incorporated in state of New Jersey. Permanent address at NAPNAP	Jean will follow up with Cathy Van Horn regarding tax implications.
Old business: web site	Up and running	Contact Pat with suggestions for website
New business: By-laws	<p>Proposed changes to By-laws, along with rationale for change, read by P. Jackson-Allen. Discussion of each change ensued. Article III add scope of practice (no questions)</p> <p>Article VII composition of board – change title of certification chair to certification representative and make this change throughout by-laws (no questions)</p> <p>Article VIII 1 responsibilities Add: To this purpose the Board of Directors will review the organizational bylaws annually. (no questions)</p> <p>Section 1.4a Officers</p>	

	<p>Duties and responsibilities of officers: eliminate references to Executive committee. The board is proposing a board of directors but no executive committee as they were redundant. (no questions)</p> <p>1.4c add: propose methods of increasing membership or establishing new membership categories. (no questions)</p> <p>Article IX.1 Add: at the request of the Board Delete veto shall be subject to veto by 2/3 of board since the board is now part of approval process Operation of committees, add: with the affirmative vote of 2/3 of the Board. (no questions)</p> <p>Delete Executive committee, By-laws Committee, Certification committee, Finance committee, Research committee and Legislative committee (NAPNAP) research (Foundation)</p> <p>B. Melnyk expressed that if committee is deleted and AFPNP does not give research award independently the emphasis on improving PNP education may be lost. Suggestion to keep research committee especially as it relates to educational effectiveness and outcomes of graduates.</p> <p>L. Lindeke noted that this is covered in the by-laws under the Academic Programs Committee</p>	
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	<p>Motion by E. Hawkins-Walsh, seconded by X to add, issues and research to c. Academic Program Committee</p> <p>added sentence re board reviewing by-laws annually</p> <p>Motion by R. MacLeod, seconded by L. Sadler to approve changes to By-laws</p>	<p>Motion carried.</p> <p>Motion carried. New By-laws will be sent to members electronically.</p>
New Business:	P. Jackson-Allen recognized Cathie Burns for all her years of service to AFPNP, her wealth of information, and her significant contributions. She was also acknowledged for just completing the writing of a Policy and Procedure Manual to formalize operation of the organization.	
New Business: Elections	Member-at-large: PNCB certification representative	
Integrating Mental Health in PNP curriculum	Powerpoint presentation on AFPNP Commonwealth Fund Grant by Bernadette Melnyk, Michelle Beauchesne, Elizabeth Hawkins-Walsh	